

St. Peter Parish Council (SPPC) Meeting Minutes

February 2, 2026

Attendance: Father Joe, Father Marty, Vicki Bogdan, Mary Todzia, Jane Alaimo, Mike Farina, Skip Paul, Mary Beth Iacobelli, Melissa Carlson, Carmelo Rosa, Ken Vallera, Marion Enie

Opening

The meeting was called to order at 6:30 PM. Father Marty began the meeting with a special Candlemas prayer and blessing.

Approval of Previous Minutes

The January minutes were approved with minor edits to include the Ladies Guild Annual Easter kielbasa and bake sale on Palm Sunday.

Old Business & Recent Events

The Parish By-Laws revisions were distributed. Changes are **bolded** in the document. SPPC members to review the By-Laws and revisions for vote approval at the March meeting. Once the By-Laws are approved, there will be a Bulletin announcement and the By-Laws will be available to view on the St. Peter website.

At-Large SPPC membership logistics to include Bulletin and lector announcements on March 8 and 22. The By-Law subcommittee will develop a nomination ballot.

Jane Alaimo outlined the proposed timeline for By-Law revisions, At Large nominations and elections, and elections of 26-27 PC officers, as prepared by Michael O'Brien.

- February 2
 - Present proposed By-Law revisions
 - Discuss logistics for At-Large nominations, ballots, bulletin announcement timing
- March 2
 - Vote on proposed By-Law revisions
 - Select At Large election weekend and ballot procedure
 - Appoint a nominating committee for At Large member elections
- April 6
 - Appoint a nominating committee for SPPC Officer elections
- May 4
 - Finalize the At Large member election process status
- June 1
 - Welcome new At Large members
 - Election of Officers for 2026-27 year
- July-August No meetings

The following Bulletin announcements were approved (full announcements included at the end of the Minutes as Supplemental Information)

- February
 - Marion Enie SPPC secretary announcement
 - All parishioners are welcome to attend SPPC meetings
 - Safety and security announcement
- March

- At Large member solicitation x2 (March 8, 22)
- TBD
 - Finalized By-Law availability

Modifications to the Bulletin front page. Father Joe decided that no Bulletin changes will be made at this time, as discussions on Deanery Parish alignment are underway.

Old Business Additions to the Agenda

Safety discussions

- Mary Beth Iacobelli commented that there is an Exit sign that leads to a locked door to the Rectory, which needs to be covered or removed
- Jane Alaimo noted that there is a need for a motion sensor light for the parking lot
- Ken Vallera noted that the Church parking lot is for Church-related activities only. Carmelo Rosa noted that one additional camera is being installed in the parking lot.
- Church Hall and Church side doors are to be locked during Mass. Ken Vallera noted that Hall lock is being reprogrammed with each approved user to have a specific code that cannot be shared.
- Jane Alaimo noted that it is important to reinforce that all children must be escorted at all times. Carmelo Rosa asked that this announcement be made regularly in the Bulletin and from the Altar.

Other

- Jane Alaimo noted that the Church Hall refrigerator is malfunctioning. Carmelo Rosa will bring this up to the Knights.
- To follow up past discussions, it was agreed that Reading numbers in the new missals will be displayed on the Hymn Board in Red. Carmelo is to communicate with the lectors to reinforce the process.

New Business & Upcoming Events

Coffee Hour after Masses continues to foster connections within the Parish community. The next Coffee Hour is scheduled for February 22 with Faith Formation leading and a Lenten theme.

Living Rosary is scheduled for March 16 at 6:30 PM, Father Marty will lead.

Bulletin Announcements for At Large nominations will be placed on March 8-22

The annual Youth Scholarship Award process will begin soon. Mary Beth Iacobelli indicated that the subcommittee will have one additional planning meeting.

Ministry Updates

Knights of Columbus

Mike Farina reported that Craig Salonia is checking on the right air handler for a malfunction. After an extensive wait, the doorknob has been replaced. Knights will be donating \$300-500 to Social Services for Easter.

Altar Servers

Skip Paul reported that 3 new servers have been added. A training manual and checklist are in development. Planning to have an informational session after Mass monthly to target those interested in serving, including high school students.

Finance Committee

Ralph Rand was not present but offered the following report.

- Our Auditor reviewed the books the first week of January for the end of our 2nd quarter, which was 12/31. He was pleased with what he saw and impressed with our focus on the budget.
- As reported in the Bulletin, we are currently carrying a surplus due to several large gifts to the church as well as the proceeds from the Church Christmas Fair.
- In our January meeting, we agreed to a regular cadence for meetings and the standard reports for review. Work will begin in the next month or two on our budget for the next year, starting July 1.
- As always, we welcome questions from the Parish Council as well as members of the parish.

Mary Todzia commented that there is some confusion regarding the Bulletin's reporting of total weekly collection intake and expenses. This is due to expenses being reported as they occur against collections, and is not reflective of the rolling amount being paid by Church finances to cover expenses. Monthly and quarterly reporting can address this difference.

Ladies Guild

Vicki Bogdan reported that the Guild is celebrating its 90th anniversary as a Parish Ministry. Support will be provided for the Red Cross Blood Drive on February 12. A Pancake Breakfast is scheduled for March 15.

The Guild will purchase finger towels. Father Joe confirmed that no specific size is required.

Tag Sale Committee

Mike Farina shared that the sale dates are April 24, 25, 26, and May 1, 2, 3, until 11 AM Mass. Set-up starting March 30,31. Breakdown will take one week post the sale.

Fundraising Committee

Skip Paul reported that Alexis is planning a pasta dinner, timing to be confirmed. Mardi Gras is planned for February 11.

Closing

The meeting was adjourned at 8:00 PM. Father Joe concluded with a closing prayer.

Respectfully submitted,
Marion Enie
Recording Secretary

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Supplemental Information

Announcements approved for the bulletin by the SPPC

Please post in the bulletin for February and Lector to announce

(It will take 2 weeks) - please confirm the dates.

- The Parish Council would like to welcome Marion Enie, as our new secretary.
- All parishioners are welcome to attend any parish council meeting. If you have any questions, concerns or ideas, we welcome them! Please contact Council Chairman, Michael O'Brien by email: prezcsea@att.net So you can be added to the agenda. Thank You

Safety and Security

- Due to an incident at Saint Lawrence Church last month. We are implementing changes to ensure the ongoing safety and security of our parishioners. Children must be accompanied by an adult at all times especially when using the restrooms.
- The Hall doors and the Church side door will be locked during all Masses. Please use the Church front entrance if you arrive late. Do not unlock any of the doors. Thank You.
- If you see something, say something. Contact the parish either by phone # 860-345-8018 or by email stpeterhig-ganum@yahoo.com. Communication is the key for a safe environment.

Please post in the Bulletin: March 8th and March 22nd and Lector to announce

The Parish Council is looking for parishioners to join the committee as members-at-large.

Must be a registered and an active member of the parish, willing to participate and assist in the parish pastoral plans, goals, and objectives. A One year term (Sept.- June). The parish council meets every first Monday of the month. (Sept.- June) Along with all the committees, we look to fulfill the needs of our parish and its members.

If you are interested to serve on the council, please contact Council Chairman Michael O'Brien by email precsea@att.net

Date to post in bulletin TBD

*Parish Council By-Laws are available to view online.